

COMMITTEE ON PROBATION EDUCATION
December 13, 2011 MEETING MINUTES
unapproved

Present (telephonically)	Absent	Staff
Todd Zweig	Kendall Rhyne	Chad Kewish
Joannie Collins	Kristi Johnson	Michelle Wessels
Chuck Moter	Judge Nelson	
Chad Campbell	Scott Mabery	
Judge McCarville	Kathy Waters	
Tivo Romero		
Diane McGinnis		
David Sanders		

I. Welcome

Todd Zweig called the meeting to order at 10:03 a.m.

II. Approval of Minutes

MOTION: Diane McGinnis moved to approve the minutes from the September 27th meeting. Judge McCarville seconded the motion; the motion passed unanimously.

III. IPS Subcommittee Report: Information provided by Tivo Romero

The IPS subcommittee met on October 19, 2011. They reviewed the evaluations from the September program, received feedback from subcommittee members who attended that program or served as faculty, and had a good discussion regarding each of the classes. They are going through the process of making adjustments and fine tuning things as needed. They are also working on some of the remaining classes and looking for faculty in some cases. Tivo said we have a strong schedule for the March program.

Re-entry class outline:

- A. **DOC Focus:** Todd inquired about the outline's focus on DOC and if community or local re-entry issues are addressed as well. Tivo will address the issue with the members/workgroup. Todd said that Maricopa County has a probation unit that works in the jail addressing this kind of thing and might be a good resource.
- B. **Juvenile Component:** Diane suggested adding a juvenile component to the IPS curriculum. The committee discussed adding a separate class, lengthening the class or just adding in more juvenile-specific re-entry issues. The committee

decided that, at this time, a separate class was not needed; however, enriching the curriculum with juvenile aspects would be beneficial to both juvenile and adult officers. Tivo will have one of the juvenile subcommittee members get involved and take a look at how to incorporate some juvenile related issues into the program.

- C. **Implementation:** Tivo plans to pilot in March's IPS program if possible. Todd asked for a motion to move forward or to revisit this again after the first of the year. Chad Campbell would like to revisit it again after the first of the year. Diane asked Tivo about the group's progress on the curriculum and if they were looking at other packages of training that the DOC parole use for training staff on re-entry work. Tivo said he was not sure as that is something that Mark Stodola and Jaci Christenson are working on. Diane recommends looking what is being taught currently by national agencies.
- D. **Content Listing (pg. 2) and Learning Objectives:** Diane commented that when an adult or juvenile returns to the residence of someone they know or to a relatives house from DOC, she didn't see in the outline specific information about the preparation necessary for those individuals or family members receiving them. Todd & Tivo believe that information is found in the Learning Objectives (pg. 3) where it mentions the Maricopa County re-entry team. David also requested more detail in the outline, for example, in the learning objectives there is a reference to *EBP that can maximize success* and he questioned what the evidence based practices are in relation to re-entry. David also mentioned the sentence at the end of the paragraph where it states "this population is unique and cannot be addressed the same way as other probationers," and questioned if this was true and asked what made the population so unique?
- E. **Re-entry Outline outcome:** The Committee did not adopt the outline. The Committee recommended the IPS subcommittee and workgroup take another look at the outline regarding afore mentioned concerns

IV. Program Reports (IPS, FSD, and Probation Certification): Information provided by Chad Kewish

- A. **IPS:** The IPS Subcommittee met on October 19, 2011 and reviewed the evaluations and members provided their feedback on the piloted classes from the IPS Academy in September. The Committee updated the status of classes set to be piloted in the March 2011 Academy. December's Detention subcommittee meeting was postponed as workgroups continue to work on the three classes in development. These classes are slated to be added to the Juvenile Detention Academy.
- B. **POC:** The POC Academy was held October 24th – November 4th with 40 probation officers and 5 surveillance officers. The overall evaluation was 4.46

and there were 4 officers who failed the written examination, those officers have been contacted and we are in the process of setting up tutoring session for them.

- C. **Defensive Tactics Academy:** The DT Academy was held September 26th – 30th at OSTC with 16 officers registered. The overall rating was 4.94. The DT Academy that was held at Western Region Center (WRC) was held September 26th – 30th as well and had 9 officers registered. The overall rating was 4.80. The DT Academy that was held October 17th – 21st at OSTC had 13 officers attending with an overall rating of 4.92. A Defensive Tactics Train the Trainer was held October 24th – 28th at OSTC, 10 officers attended and 10 officers completed. DT Academy is currently being held at OSTC (December 12th – 16th) with 12 participants.
- D. **Firearms:** The Firearms Academy held October 3rd – 7th at Kingman had 7 officers attending with an overall rating of 4.86. The Firearms Academy held October 17th – 21st at ALEA had 7 officers attending as well with an overall rating of 4.86. The Firearms Train the Trainer program in November received overall score of 5.0, which is the 2nd perfect program score this year.
- E. **FSD:** The FSD program held in Yuma October 3rd – 5th had 16 participants attending. FSD was also held at JEC December 5th – 7th with 21 participants attending.
- F. **Detention Academy:** The Detention Academy that was held November 29th – December 3rd had 16 participants at COTA.

V. Approval of DT & FT Instructors:

Chad read off the names of the instructors seeking COPE approval:

DT:

David Chaison, AOC Education Services
Joe Diaz, Yuma County Adult Probation
Domingo Flores Jr., Yuma County Adult Probation
Colin Hill, Pima County Adult Probation
John Jackson, Pima County Juvenile Probation
Francisco Llamas, Pima County Adult Probation
Michael Schreiner, Graham County Juvenile Probation
Christopher Vogler, Pima County Juvenile Probation
Lynn Voller, Pima County Adult Probation
Mathew Weadock, Pima County Adult Probation

MOTION: Steve McCarville moved to approve the DT instructors. David Sanders seconded the motion; the motion passed unanimously.

FT:

Leslie Anderson, Maricopa County Juvenile Probation

Stevan Borozan, Pima County Juvenile Probation
Roger Brown, Mohave County Juvenile Probation
David Chaison, AOC Education Services
Donald Farr, Apache County Adult Probation
John Gilbert, Maricopa County Juvenile Probation
Ted Gremmel, Pinal County Adult Probation
Ross Hick, Pima County Adult Probation
Kris Maines, Pinal County Adult Probation
Daniel Ornelas, Yuma County Juvenile Probation
Seth Slade Apache County Adult Probation
Julian Solorzano, Yuma County Juvenile Probation

MOTION: Chuck Motor moved to approve the FT instructors. Tivo Romero seconded the motion; the motion passed unanimously.

VI. New Business: Information provided by Chad Kewish

Interviews were held to fill the Officer Safety Specialist position to replace Barbara Ortolano. David Chaison was selected to fill that role and his start date was December 10th.

Kevin Jeffries is finalizing a lesson plan for Officer Safety that will be coming to COPE for the next meeting.

David Chaison and Amy Champeau worked with the supervisor workgroup and recently completed the 8 hour new supervisor outlines. They will be ready at the next meeting as well.

Joannie asked if there was any way to get an end of the year report regarding program attendance and scores. Todd suggested Chad use the COJET report recently completed for the COJET meeting. Chad said he received approval for posting the report he prepares for COJET to the JEC web site so before the next COJET meeting, once Todd reviews the report for COJET, Chad will post it on the COPE page as well.

Todd said there are some vacancies and terms ending. Applicants have been submitted to the Chief Justice. We are awaiting a response, which typically comes in January.

Todd noted that the 2012 meetings have been posted on the website:

March 6, 2012
June 12, 2012
September 25, 2012
December 11, 2012

VII. Call to the Public:

None.

VIII. Adjourn:

David Sanders moved to adjourn the meeting. Chuck Moter seconded the motion. The meeting adjourned at 10:38 a.m.

Respectfully submitted,
Michelle Wessels